

Allegiance Title cares about you and your safety. In an effort to keep you safe on the job, here are some practical tips for you to use when out in the field.

Schedule the first meeting with your client at the office. Have them fill out a Prospect Identification Form and get a copy of their driver's license. It is also suggested you make note of their car make and model and license plate number to keep on file.

Always let a co-worker or someone know where you are going and how long you plan to be gone when showing homes to a client.

When creating a For Sale sign, consider listing only your first initial with your last name, as opposed to your full name.

Never advertise a listing as "vacant" or "currently unoccupied."

Make sure your phone is charged and on you. Rather than putting it in your purse or pocket, keep it in your hand for easy access should a problem arise.

Have your office establish an emergency code word (i.e. **RED FOLDER**) that agents can use when they call in if they are in danger. Have a backup plan you can execute in case of emergency.

When showing property to a client, insist on driving in your car or taking separate cars. Park on the street, not in the driveway, so you won't be blocked in if you have to leave. Keep your keys readily accessible and if possible, get a remote control to unlock your car door in case you have to get to it quickly.

During a showing, always follow your client into the room, never lead the way, instead gesture for them to go ahead of you. Be observant and keep an eye on what the clients are doing at all times.

Choose your showing times wisely. Try and show the home during a time of day when the neighborhood is active, such as after school or early evening when people are coming home from work. Never show a property alone at night, especially if it is vacant.

In the event of an open house, consider introducing yourself to the neighbors to let them know you are showing the house. Should you find yourself in a dangerous situation, consider running to a neighbor's home for help.

Bring a co-worker along for an open house. There is safety in numbers.

Don't assume the house is empty after an open house. Conduct a thorough check prior to locking up.

Those looking to commit a crime do not discriminate. Men should be just as aware as women when out in the field. Oftentimes, men and women work in tandem with the woman making the initial contact in a robbery situation. Never let your guard down.

Finally, trust your instincts. If you feel the situation is unsafe, do not enter the house at all. It is better to err on the side of caution. Nothing is more important than your safety!

We hope these tips have been helpful and cause you to stop and think next time you are in the field. Good luck in the market and please call upon Allegiance Title for your residential needs. We are **Your Resource for Results!**

